

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: May 13, 2003

AGENDA ITEM NO.: 7

CONSENT: X

REGULAR:

CLOSED SESSION:

(Confidential)

ACTION: X

INFORMATION:

ITEM TITLE: Electronic Data Transfer Equipment

RECOMMENDATION: Appropriate \$43,157 from the General Fund Reserve for Contingencies to purchase Mobile Data Manager software, six (6) slate laptop computers, and accessories.

SUMMARY: The Fire and EMS Department is requesting funds to purchase software and computer equipment to support the electronic entry of emergency medical service data directly into the department's ambulance billing system by medic unit field personnel. This enhancement will significantly reduce the time required for the department's EMS Business Office staff to complete ambulance service billing data entry requirements. In turn, Business Office staff will be able to initiate billing activities more rapidly, and reduce the current lag time between receipt of hard copy ambulance service forms from field personnel and issuance of service billings.

Additional benefits include more efficient utilization of EMS Business Office staff time, reduction of billing errors and missing data, and enhancement of Hospital Insurance Portability and Accountability Act (HIPAA) compliance requirements. (See attached information sheet).

PRIOR ACTION(S): May 6, 2003 Finance Committee

FISCAL IMPACT: This technology enhancement will require initial funding of \$43,157 from the FY 2003 General Fund Reserve for Contingencies, and minor periodic expenses associated with system equipment and software maintenance.

CONTACT(S): Cecil V. Martinette, Jr., Fire Chief (847-1564)
Steven B. Ferguson, Deputy Chief of Administration (847-1564)

ATTACHMENT: Project description sheet, Resolution

REVIEWED BY: lkp

Resolution:

BE IT RESOLVED That \$43,157 is appropriated from the General Fund Reserve for Contingencies for the purchase of Mobile Data Manager software, six (6) slate laptop computers, and accessories to provide for electronic transfer of emergency medical service transport data into the Fire and EMS Department's ambulance billing system, and;

BE IT FURTHER Resolved that the Lynchburg Fire and EMS Department is hereby authorized to proceed with the acquisition of the equipment before adoption of the appropriating resolution.

Introduced:

Adopted:

Certified:

Clerk of Council

094L